

DD/A 78-2757
13 July 1978

MEMORANDUM FOR THE RECORD

SUBJECT : ADMAG Meeting

1. On 11 July 1978, Messrs. Blake and Malanick and the undersigned met with ADMAG. Mr. Blake was interested in making some offers to the ADMAG in order to get them more involved with Directorate activities and try to have meaningful results forthcoming from their group.

2. He mentioned such things as Public Affairs, EEO briefings as well as attending the MBO sessions by the ADMAG member assigned to the particular office having the session. He invited them to attend morning meetings if they like and to read the weekly reports (in the office of the DDA).

3. He suggested that they might want to look at Trends and Highlights and whether it is serving a useful purpose. He suggested that they should think about other orientation programs for new employees and whether they would be useful. He suggested that they might serve as a sounding board for reactions to certain regulations, notices and bulletins which are published.

4. Mr. Malanick commented that the ADMAG should not wait for guidance and direction but needs to move on their own initiative.

5. One ADMAG suggestion had to do with a member of the DCI MAG being a member of the ADMAG and a member of the ADMAG serving as a member of the office MAG groups. This would provide some continuity.

6. The ADMAG will meet again with Mr. Blake on 2 August so that they may provide him with thoughts concerning this particular session and what they might like to do and how they want to approach the next year.

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7. One other point: The ADMAG members felt it would be better to have a group serve a year together rather than having membership staggered as is now the case.



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EO/DDA

Distribution:
1-DDA Subject
1-RFZ Chrono